

HIPAA Healthcare Analyst-TMA Privacy Office

Team oriented compliance office is seeking a healthcare privacy analyst who can demonstrate HIPAA Privacy experience, preferably in the Military Health System (MHS). Successful candidate should possess a bachelor's degree in a health related field and be able to demonstrate effective writing and oral communication skills.

Responsibilities for this position include assisting in researching and developing HIPAA policies and procedures; drafting privacy related information papers and assists in review of HIPAA complaints from the MHS and TRICARE Management Activity (TMA).

Military Health System/ TRICARE Management Activity knowledge and experience is strongly desired but not required. Individual must be flexible, organized, and have the ability to multi-task effectively. Individual must also be able to take and follow detailed instruction and meet deadlines with minimal supervision. This person must be able to work effectively in teams with government and other contractor personnel. A thorough knowledge of Microsoft suite of tools and the ability to work with WEB based training and privacy compliance assessment tools are necessary.

Please send resume and salary requirements to: employment@axiom-rm.com