



American Society of Access Professionals, Inc.

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DATE: December 2, 2011
FROM: Claire Shanley, Executive Director
SUBJ: Ballot for Election of Officers and Directors for ASAP Board of Directors - 2012

The ASAP Nominating Committee (Chair Stephen McConnell, Department of the Navy; Rick Blum, The Sunshine in Government Initiative; Rebecca Daugherty, Journalist; Will Kammer, Department of Defense; Patrice McDermott, Openthegovernment.org) is pleased to submit the enclosed slate of candidates for the officer and director positions. The officer positions up for election are Vice President and Treasurer. There are three director-at-large positions also up for election. All terms are two years.

Continuing to serve on the 2012 Board of Directors in completion of their two year terms are:
President Anne Weismann, Citizens for Responsibility and Ethics in Washington
Secretary Carmen Mallon, Office of Information Policy, US Department of Justice
Directors Scott Hodes, Scott A. Hodes, Attorney at Law
Director William Holzerland, CIPP/G, Consumer Financial Protection Bureau
Director Richard Huff, Consultant
Immediate Past President Steve McConnell, Department of the Navy

In order to ensure that you receive this information, we are contacting you 1) via email and 2) notification through the United States Postal Service alerting you to the availability of the election materials on the ASAP web site.

Please be certain to follow the balloting procedures to ensure the integrity of the voting process. The independent accounting firm of Canto, Rausch, Deck will receive and tally the ballots. Therefore, you are required to put your name on the ballot so the accounting firm can match your ballot to the list of eligible members. Enclosed are your official ballot and brief bios for each candidate. Please review this information carefully, make your selections and **return the official ballot to Canto, Rausch, Deck & Co., P.A. by 2:00 pm EST on December 23, 2011.**

This ballot should be completed and returned per the procedures stated below to:

PREFERRED METHOD: 1) Scan and email your ballot to ASAPballots@cpa-crd.com

2) Fax your ballot to: 301-913-9510

3) Mail your ballot to: Canto, Rausch, Deck & Co., P.A., 6931 Arlington Road, Suite 300, Bethesda, MD 20814

In some years, ASAP has many candidates and in other years, we have fewer candidates. Many candidates must seek several levels of clearance before submitting their names for Board positions. Officer positions can require an additional level of clearance. Therefore, we gratefully thank the candidates and we thank the members of the Nominating Committee for putting forth a slate that is in keeping with the ASAP principles. If you have any questions concerning any of the balloting procedures, please feel free to contact us at 202-712-9054. We strongly encourage you to participate and thank you for your support.

ASAP 2012 Board of Directors Candidate Bios
(in Alpha Order)

(1) Full Name: Cindy L. Allard

(2) Organization/Office or Agency/Component/Office: Department of Defense

(3) Contact Information: (571) 372-0461 Email: cindy.allard@whs.mil

(4) Position(s) I would like to be considered for: Director at Large

(5) Brief Biographical Information: Cindy Allard is the Chief of the Office of the Secretary of Defense/Joint Staff Privacy Office and a member of the Defense Privacy Board. In implementing the Department of Defense Privacy Program, she is responsible for over 120 Systems of Records Notices (and associated exemption rules), Privacy Impact Assessments, Privacy Act Statements, and developing training for over 20,000 Department of Defense personnel and contractors located worldwide. She has worked FOIA and Privacy Act issues within the Department of Defense for over 17 years and has been a Department of Defense employee (working at various times for the Army, Navy, Air Force and the Defense Security Cooperation Agency) for 25 years.

(6) Past, Present and Future Contributions/Expertises: Ms. Allard is currently a Director at Large for the American Society of Access Professionals ("ASAP"), a past ASAP Secretary, and an ASAP instructor.

(1) Full Name: Karen M. Finnegan

(2) Organization/Office or Agency/Component/Office: National Archives and Records Administration, Office of Government Information Services

(3) Contact Information: (301) 837-3786 Email: karen.finnegan@nara.gov

(4) Position(s) I would like to be considered for: Treasurer

(5) Brief Biographical Information: I serve as the Deputy Director of the Office of Government Information Services, which is part of the National Archives and Records Administration. The mission of OGIS is to serve as the government-wide FOIA Ombudsman, to provide mediation services to resolve disputes between FOIA requesters and agencies, to review agency compliance with the FOIA, and to recommend policy changes to Congress and the President. Prior to serving in this position, I served as a Special Assistant U.S. Attorney assigned to the FOIA Staff of the Executive Office for United States Attorneys. I also served as the FOIA Staff's Privacy Act Officer. Prior to serving in this capacity, I was the Chief, FOIA/PA Branch, and Office of Freedom of Information, in the Department of Defense supervising the processing of FOIA and Privacy Act requests seeking access to records maintained by the Office of the Secretary of Defense and the Joint Staff. I also provided FOIA training within the DoD. I have also served as an Assistant General Counsel in the FOIA Litigation Unit, the Office of the General Counsel, Federal Bureau of Investigation, and as an Attorney-Advisor with the Office of Information Policy (OIP) in the Department of Justice. I am currently serving as the Treasurer of the American Society of Access Professionals ("ASAP"), and have served as President in 2007 and as Treasurer in 2002, 2003 and 2004. I also serve as an instructor in various OGIS, ASAP, and Department of Justice training programs. I have served on various ASAP program planning committees and most recently as Chair of the National Training Conference.

(6) Past, Present and Future Contributions/Expertises: I am a FOIA professional with an expertise in all aspects of FOIA. I have represented the Federal Government in FOIA lawsuits filed nationwide, served as a Privacy Act Officer providing guidance and advice to the 94 United States Attorney's Offices across the country, supervised the operations of a Department of Defense leadership FOIA office, provided legal advice regarding FOIA's legal and procedural requirements to operational and program units within the law enforcement community, and have served as an instructor in various FOIA and Privacy Act training programs.

(1) Full Name: Joel D. Miller

(2) Organization: FBI

(3) Contact Information: (202) 220-9310 Email: Joel.Miller2@ic.fbi.gov

(4) Position I would like to be considered for: Vice President

(5) Brief Biographical Statement: As a current member of the Board of Directors, I am prepared for and excited about seeking the office of Vice President. After serving in the Army for 30 years, I came to my current position as Assistant General Counsel in the Office of the General Counsel of the FBI about seven years ago. As an agency counsel in the FOIA Litigation Unit, I have played an active role in several of the most significant FOIA cases of the past few years. I also provide legal support to the FBI records section responsible for responding to FOIA and Privacy Act requests and answer FOIA questions from all over the FBI including its highest levels. I have also taught for both ASAP and DOJ. The next couple of years I believe will present the greatest challenges and opportunities in ASAP's history. ASAP is playing a key role in the recognition of access professionals, is continuing to foster a healthy dialogue between the requester and government communities and is providing valuable education through our training conferences. ASAP is also in the forefront of the creation of a certification program for access professionals. I believe ASAP is poised to become recognized far and wide as the foremost organization for access professionals. I want to be part of that vision as Vice President.

(6) Contributions: Current Board member, Certification Committee. Training Committee for New Orleans 2012, Scholarship Committee, and instructor at training conferences. Instructor for OIP.

1) Full Name: Jeffrey Michael Parrillo MBA, MHA, CIPP/G

2) Organization/Office or Agency/Component/Office: Department of Veterans Affairs/Veterans Health Administration (VHA) FOIA Office

3) 3) Contact Information: (508) 880-0871 Email: jeffrey.parrillo@va.gov

4) Position(s) I would like to be considered for: I would like to be considered for a Director position.

5) Brief Biographical Information: I currently live in Taunton, Massachusetts. After two and a half years as a Privacy/FOIA Officer in the VA Boston Healthcare System, I joined the VHA FOIA Office on February 27, 2011. Also, I spent two years as the VISN 1 FOIA Officer and Alternate VISN 1 Privacy Officer. In the past, I was a former member of the VHA Privacy Advisory Council (PAC). Previous to my career with the VA, for six years I managed a busy outpatient hematology/oncology clinic at Beth Israel Deaconess Medical Center, a large Harvard University-affiliated teaching hospital in Boston. In addition, I have nine years of long term care management experience, and from 1999-2002, I served in various roles on the Board of Directors for the Rhode Island Public Health Association.

6) Past, Present and Future Contributions/Expertises: I am currently working on a FOIA Directive and Handbook for VHA. I work with the other VHA FOIA Officers to provide training on FOIA to our facility FOIA Officers. I have worked with my VHA team to create tools to help our FOIA

Officers do a better job and be more helpful to our Requestors. In the future, I would like to be involved in the shaping of the profession through ASAP events, current initiatives, and future endeavors.

(1) Full Name: Aaron James Wieczorek

(2) Organization/Office or Agency/Component/Office: Environmental Protection Agency, Office of Pesticide Programs, Information Technology and Resources Management Division, Public Information and Records Integrity Branch

(3) Contact Information: (703) 347-0202 Email: wieczorek.aaron@epa.gov

(4) Position(s) I would like to be considered for: Vice President/Director position

(5) Brief Biographical Information: I am currently an attorney-advisor for EPA, but I am a native Texan with a B.S. in Economics who moved up to the DC-area originally to work at a large 501(c)(3) nonprofit called Freedom House. While at Freedom House, I split my time evenly between the policy division, where I worked on general policy memoranda, and the accounting department, where I helped prepare and keep track of monthly financial statements. I left Freedom House to attend law school. While in law school, in addition to serving as the elected Editor-in-Chief of a large law journal, I spent time working for state governments, the Department of Justice, and the Environmental Protection Agency in various capacities and locations. During law school I accepted an offer with the EPA to come on as an attorney-advisor and work in the FOIA world, the position I now hold.

(6) Past, Present and Future Contributions/Expertises: In the past I dealt with everything from private sector management to non-profit finance and accounting to leading a large law journal. This helped give me the variety of tools needed to serve at a Vice-President-level position in an organization like ASAP. Not only do I know the ins and outs of management and the basics of finance and accounting in a 501(c)(3), but as stated previously, I ran an academic law journal as Editor-in-Chief with a staff of 28 people below me. This journal experience is relevant because we performed many of the same functions as ASAP such as putting on large events, flying academic speakers from around the country to one location, and dealing with logistics, planning and finance. Currently I am the sole attorney-advisor for the Office of Pesticide Programs where FOIA is my job. While I work with caseworkers regularly on first-level review, my main task is to deal with FOIA appeals, confidential business information review, complex FIFRA review, inter-agency FOIA requests, and various stages of the FOIA litigation process with EPA's Office of General Counsel and the Justice Department. I also help give presentations to various EPA divisions on CBI review and recently got notification that I had won an EPA Bronze Medal Award for my work on EPA's Electronic Reading Room government transparency project, an award that will be presented in November. My biggest projects for FY2010 were implementing the move from paper jackets to an electronic system and serving on an agency-wide panel to help review and change EPA's FOIA CBI regulations. I have my supervisor's support and thus want to bring my varied experience to serve ASAP as the Vice President and eventually continue on with ASAP in other capacities. I have experience in 501(c)(3) finance, organizing large functions with speakers, planning the details of these programs and events, dealing with many agencies at once, and with all levels of FOIA and the FOIA process. Thus, I am the ideal choice for a Board position.



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BALLOT FOR 2012 ASAP BOARD OF DIRECTORS

DEADLINE: RETURN PRIOR TO 2:00 PM EST, December 23, 2011

Ballots should be returned to the independent accounting firm of Canto Rausch Deck. Please email your ballot to ASAPballots@cpa-crd.com or fax to 301-913-9510. If you prefer mail (not recommended): Canto, Rausch, Deck & Co., P.A., 6931 Arlington Road, Suite 300, Bethesda, MD 20814

Required-Your Printed Name: _____

Your name is REQUIRED so that the independent accounting firm can verify that you are a member of ASAP as of September 30, 2011. Without the information, the ballot will be invalidated.

Your Signature: _____

Please VOTE for your selected nominee in each category by writing an (X) in the box, or write in candidates. For write-in candidates, include name, agency/organization and contact telephone or email.

OFFICERS (Please vote for ONE in each position.)

VICE PRESIDENT

- Joel D. Miller, Federal Bureau of Investigation
Write In: _____

TREASURER

- Karen Finnegan, Office of Government Information Services, National Archives and Records Administration
Write In: _____

DIRECTORS (Listed alphabetically. Please vote for up to THREE. Voting for more than three candidates invalidates this portion of the ballot.)

- Cindy Allard, Department of Defense
Jeffrey Parillo, Department of Veterans Affairs, Veterans Health Administration (VHA) FOIA Office
Aaron Wiczorek, Environmental Protection Agency, Office of Pesticide Programs, Information Technology and Resources Management Division, Public Information and Records Integrity Branch
Write In: _____
Write In: _____
Write In: _____