



ATTENTION ASAP MEMBERS
(In good standing as of September 30, 2024)

Call for Nominations – Deadline October 18, 2024

The ASAP Nominating Committee chaired by ASAP Immediate Past President Kirsten Mitchell, is seeking ASAP members who would like to lead the American Society of Access Professionals as members of the ASAP Board of Directors for 2025-26.

We are seeking candidates to fill the officer positions of president, secretary, and three director-at-large positions. All terms are for two years, January 1, 2025, to December 31, 2026.

Current Board members with terms scheduled to continue through 2025 are:

Vice President Jeremy Lewis
Treasurer Christopher Carr
Director Camille Aponte-Rossini
Director Stephanie Carr
Director Toni Fuentes
Director Marianne Manheim

Except for August and sometimes December, ASAP usually holds MONTHLY Board meetings via teleconference on the fourth Wednesday of every month, currently at 12:00 pm. The meetings last about an hour. Board members attend the meetings virtually using conference call software, currently TEAMS.

The Board meeting dates, and timing are not set in stone. It is the Board's prerogative to select any weekday or evening for meetings.

For Board responsibilities, please visit our bylaws:

<https://www.accesspro.org/AccessPro/assets/File/bylaws/BYLAWS%202023-0627%20-%20FINAL.pdf>

Please keep in mind that government employees may need to seek approval from your supervisor and/or ethics officer in order to participate in activities at the Board level. ASAP is a non-profit organization and operates with a 501(c)(3) designation from the IRS.

To be considered, please forward your completed **Nominations Submission Form** to Nominating Committee Chair Kirsten Mitchell at kirsten.mitchell@nara.gov with a copy to the ASAP office at asap@accesspro.org (See below.)

Criteria:

1. You must be a regular or student member in good standing as of September 30, 2024.
2. You must provide your organizational affiliation, position(s) to be nominated for, telephone numbers, E-mail address, a brief bio, and a short paragraph outlining ways you have contributed and will be contributing to ASAP. (In [editable](#) format for cut and pasting, NOT a PDF document, please.)
3. Incomplete applications will not be considered.

4. The deadline to respond to the call for nominations is October 18, 2024.

FAQ's

1. What are the Board's duties?

The Board has oversight for all of ASAP educational programs. Committees typically have one or more Board members on them, with a stronger push to include ASAP members. We strongly suggest that you review the ASAP bylaws at: .

<https://www.accesspro.org/AccessPro/assets/File/bylaws/BYLAWS%202023-0627%20-%20FINAL.pdf> Articles IV and V address board duties and officers.

2. Do I get paid for my service?

No. ASAP is a volunteer member organization. ASAP is a 501(c)(3) organization under the U.S. Tax Code, which is an educational, charitable organization.

3. As a member of the Board, will I be able to speak at ASAP programs?

Not necessarily. Program committees are extremely diligent in offering the most needed course sessions and matching up speaker expertise and availability. Program committees are also diligent in recognizing ASAP's mission by balancing the federal government and requester community viewpoints.

4. As a member of the Board, am I entitled to attend ASAP programs free of charge?

No, with one exception. ASAP Board members and past presidents have a non-transferrable registration fee waiver for one training event per year. ASAP values leadership presence at the training events and considers the waiver as a cost-sharing/savings opportunity. More importantly, it is a way for our leadership to be present among our customers and an encouragement for all to participate in this career.

5. Why would I want to serve on the Board?

As an access professional, taking a front row seat in shaping the government information specialist profession and in leading ASAP will provide you with very rewarding experiences.

With your supervisor's support, it also shows the access community that you and your agency or organization are on the forefront and committed to the access professionals' principles. (Please see <http://www.accesspro.org/about/principles.cfm>.) Most Board members find that they truly enjoy service and realize quickly how much they learn about volunteering, helping others and the state of the government information specialists' needs.



The American Society of Access Professionals

2025-2026 Board of Directors Nomination Submission Form

Deadline – October 18, 2024

If you are interested in serving on the Board, please forward your completed Nominations Submission Form to Nominating Committee Chair Kirsten Mitchell at kirsten.mitchell@nara.gov with a copy to the ASAP office at asap@accesspro.org. This form must be returned in an EDITABLE FORMAT (for cutting and pasting).

1) Full Name:

2) Organization/Office or Agency/Component/Office:

3) Contact Information:

- Daytime Telephone:
- Email:

4) Position(s) I would like to be considered for:

5) Brief Biographical Information:

6) Past, Present and Future Contributions/Expertise: