



**ASAP FOIA-Privacy Act Training Workshop
(Includes Records Management)
September 6-8, 2017
The Sofitel Water Tower Hotel – Chicago, Illinois**

Instructor Bios

Ramona Branch Oliver is the Director of the Office of Information Services (OIS), within the Office of the Solicitor at the US Department of Labor (DOL). Under her leadership, OIS is the newly established focal point for the coordination of Freedom of Information Act (FOIA) and Privacy Act program improvement efforts at DOL. Prior to joining DOL, Ms. Oliver provided leadership for the FOIA, Privacy Act, and PII awareness programs at the National Archives and Records Administration (NARA). Ms. Oliver is a recognized expert in the access community and over the course of her career she has lectured on FOIA, Privacy Act and Records Management for many Federal agencies and private organizations. She has participated in ASAP since 1996 and served on the ASAP Board, as a Director, from 2005-2009.

Scott A. Hodes, an attorney specializing in FOIA, Mr. Hodes entered private practice in 2003. Prior to that, he spent over a decade working as an attorney for the federal government for the Department of Labor, Department of Justice (Office of Information and Privacy) and the FBI. From 1998 to 2002 at the FBI, Mr. Hodes was the Acting Unit Chief of the Freedom of Information/Privacy Act Section's Litigation Unit and was a Top Secret Classification Authority. Mr. Hodes has been involved in thousands of FOIA and Privacy Act matters. Mr. Hodes is admitted to the bars of the District of Columbia and the State of Maryland, the United States District Court for the District of Columbia and the United States Court of Appeals for the District of Columbia. He has also been admitted pro hac vice to practice before other federal district courts. Mr. Hodes is a member of the American Society of Access Professionals and a contributor to a number of publications on matters dealing with government information policies and practices. Mr. Hodes currently practices civil matters, focusing primarily on the FOI and Privacy Acts. Mr. Hodes received his J.D. from Arizona State University in 1989 and his B.S. in Accounting from Indiana University in 1986. Mr. Hodes served as ASAP president from 2013-2014 and continues to serve on the board as immediate past president.

Richard L. Huff, as a member of the Senior Executive Service, served as one of two co-directors of the Office of Information and Privacy since the Office's creation in 1982 until his retirement in 2005. He was the official designated by the Attorney General to act on all administrative appeals from denials under the Freedom of Information Act and Privacy Act of 1974 by Department of Justice components. He litigated and supervised FOIA cases at the district and appellate level and has testified before Congress on the implementation of the 1996 Electronic FOIA Amendments and on the interface between the FOIA and the Privacy Act. For twenty-three years he oversaw the development of the "Freedom of Information Act Guide & Privacy Act Overview," the Department of Justice's 1100-page treatise that was updated and distributed every other year to more than 22,000 recipients. He has also published several legal articles, most recently co-authoring, "Freedom of Information Act Access to Personal Information Contained in Government Records: Public Property or Protected Information?" Mr. Huff came to the Department of Justice in 1976 after serving seven years on active duty in the Army; his last reserve assignment was with the Army Judge Advocate General's Legal Center and School where he taught FOIA and Privacy Act

subjects to military graduate students. He is now a retired colonel in the Army Reserve. Since retiring Mr. Huff has made one-, two-, and three-day training presentations for the Departments of Justice, Army, Navy, Commerce, Health and Human Services, and Homeland Security, as well as for the American Society of Access Professionals and the Graduate School USA. Mr. Huff received a B.A. from Stanford, an M.A. from St. Mary's University, a Juris Doctor from Hastings College of the Law, and a Master of Laws from Georgetown University.

Michael E. Reheuser assumed the duties of Executive Director, U.S. Army Headquarters Services in the Office of the Administrative Assistant to the Secretary of the Army on 18 November 2013. As Executive Director, Mr. Reheuser is responsible for a wide range of administrative and support services for Headquarters, Department of the Army and other Department of Defense (DoD) activities. The administrative and support services include travel and transportation; security and safety; records management and declassification; visual information services; space and building management; printing and publishing; and morale, welfare, and recreation. Mr. Reheuser previously served as Director of the Defense Privacy and Civil Liberties Office (DPCLO) and as DoD's Deputy Senior Official for Privacy and Deputy Civil Liberties Officer. His duties included advising the Office of the Secretary of Defense on all significant privacy and civil liberties matters involving the Department. Before his time with DPCLO, Mr. Reheuser was an Associate Deputy General Counsel in the DoD Office of General Counsel, handling complex civil litigation matters, particularly involving the Freedom of Information Act. In addition to his litigation cases, Mr. Reheuser served as legal advisor to the Defense Privacy Office. Before joining DoD, Mr. Reheuser was a partner in the law firm of Jordan Coyne and Savits, L.L.P., based in Washington, DC, and Fairfax, Virginia. He received the Martindale Hubbell "AV" rating, the highest peer rating the organization awards. For more than 15 years, he represented companies in a variety of civil litigation matters in hundreds of cases. Mr. Reheuser is a Colonel in the U.S. Marine Corps Reserve. He has spent more than 30 years as a Marine officer, including a deployment to Southwest Asia in support of Operations Desert Shield and Desert Storm. He has been selected for two command tours. Mr. Reheuser supports a variety of volunteer activities. He has served as the lay leader of his church's Lenten appeal, overseeing the collection of more than \$3 million for needy families in Northern Virginia. Since he began working at DoD, he has coordinated his office's annual participation in the Tyler Elementary School Christmas Toy drive, which provides toys and books to underprivileged children.

Kellie Robinson is the FOIA Program Manager/FOIA Public Liaison in the Programs and Policies Division, Office of Information Programs and Services (IPS) at the Department of State. As the Department's FOIA Program Manager/FOIA Public Liaison, she is responsible for ensuring that the Department and IPS FOIA policies and procedures are established and that they are in compliance with FOIA, FOIA Amendments, Executive Orders, case law, and government-wide policy changes; creating and develop new policies as needed; developing training curriculums and providing training to Department staff; and assisting in the resolution of any dispute between the requester and the Department. Prior to this, she was one of the Veterans Health Administration's (VHA), Central Office (CO), Freedom of Information Act (FOIA) Officers. She was the VHA FOIA Officer for Training and Education. She was responsible for providing training to VHA staff in VHA program offices at CO, VHA VISN's, and VA Medical Centers. Ms. Robinson serves on the ASAP board as treasurer and she is a member of the certification committee.