

# REGISTRATION FORM FOR ASAP FOOD FOR THOUGHT TRAINING – 5/1/2018

## Consensus Ideas for Improving the Administration of FOIA

Featuring Amy Bennett, Sarah Kotler and Tom Susman

- 1) Telephone registration is not accepted.
- 2) Fax/email your reservation to: eFax 202-216-9646 or analog fax 202-216-0246 or [asap@accesspro.org](mailto:asap@accesspro.org).
- 3) No-Shows WILL be invoiced/charged.
- 4) SEATING IS LIMITED TO 30. ASAP reserves the right to close registration when capacity is reached.

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_

Agency/Org.: \_\_\_\_\_ Office: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Tel: \_\_\_\_\_ E-mail: \_\_\_\_\_

Please list any special needs, as required by the ADA: \_\_\_\_\_

ASAP Member? \_\_\_\_\_ **Yes** \_\_\_\_\_ **No**

ASAP is a nonprofit, professional member society. Federal, state or local government employment does not automatically entitle one to membership or discounted fees.

### **Registration/Tuition Fees for the Training Event** (A light lunch is provided courtesy of ASAP.)

Check/ Money Order/Cash at the door is accepted. Please provide correct amount.

**PRIOR to 12 pm on April 26:** ASAP Members = \$15 and Nonmembers = \$20

**AFTER 12 pm on April 26:** ASAP Members = \$20 and Nonmembers = \$25

LOG IN – The user's log in is usually the first initial followed by the last name, all lower case and all one word. Example: John Doe is jdoe. Use the "Forgot Password" link to retrieve your password. Having difficulties, or not in the system? Send [asap@accesspro.org](mailto:asap@accesspro.org) your contact information so that we can set you up, and you can take advantage of the discounts.

**Credit Card Payment** – Government or personal VISA, MasterCard, AMEX accepted. Cards are processed upon receipt. Receipts are auto-generated to cardholders with successful transactions.

### **ALL FIELDS ARE REQUIRED (Forms are immediately shredded after processing.)**

Credit Card #: \_\_\_\_\_ Exp. Date: \_\_\_\_\_

Amount: \$ \_\_\_\_\_ Card Holder Printed Name: \_\_\_\_\_

Card Holder EMAIL: \_\_\_\_\_ Tel: \_\_\_\_\_

\_\_\_\_\_ Please call me for card number. I've completed the other information.

ASAP's Federal Tax I.D. number is 54-115-2815. ASAP's DUN & BRADSTREET # is 184057818.

### **American Society of Access Professionals, Inc.,**

1120 20<sup>th</sup> St. NW, Suite 750 Washington, D.C. 20036-3441

Email: [asap@accesspro.org](mailto:asap@accesspro.org) Tel: 202-712-9054

E-Fax: 202-216-9646 Analog Fax: 202-216-0246 Web: [www.accesspro.org](http://www.accesspro.org)